



Directive D-S-4

Report and return of an authorized candidate

Reference: Act respecting school elections (Sections 209 and 209.1)

PURPOSE

An authorized candidate's financial report and election expenses return must be filed using Form DGE-5800 entitled "Report and return of an authorized candidate".

To be admissible, the "Declaration of the authorized candidate" section certifying the accuracy of the information contained in these reports must be duly completed and signed by the authorized candidate.





Directive D-S-4



LE DIRECTEUR GÉNÉRAL
DES ÉLECTIONS DU QUÉBEC

DGE-5800-VA (13-04)
An Act respecting school elections
chapter XI

Report and return of an authorized candidate

Une version française de ce formulaire est disponible sur demande

Identification										
Name of the school board					Name or number of the electoral division					
Name of the candidate										
Period concerned		Date of authorization			Day before sending			Date of the election		
		Year	Month	Day	Year	Month	Day	<input type="checkbox"/> general	Year	
FROM					TO				<input type="checkbox"/> by-election	Month
FINANCIAL REPORT										
Election Fund										
Part 1 - Cash receipts										
1 Contributions of \$100 or more (section 1, total A)					Number of contributors		\$			
2 Contributions of less than \$100					Number of contributors					
3 Sums collected during electoral activities (section 3, total D)										
4 Subsidiary revenues (section 3, total E)										
5 Loans (section 2, total B)										
6 Other receipts (specify)										

7 TOTAL RECEIPTS (lines 1 to 6)							\$			
Part 2 - Disbursements										
8 Election expenses (Return of election expenses, total F)							\$			
9 Amounts not included in the election expenses (Return of election expenses, total G)										
10 Amount repaid on loans (section 2, total C)										
11 Other disbursements (specify)										
12 TOTAL DISBURSEMENTS (lines 8 to 11)							\$			
Part 3 - Fund Surplus										
13 CASH ON HAND AT THE END OF THE PERIOD (line 7 minus line 12)							\$			
Financial institution										
Name of the financial institution where the sums collected are deposited							Account number (election fund)			
Address of the institution										



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RETURN OF ELECTION EXPENSES									
Name of supplier	Voucher No.	Amount paid	Distribution of the amount paid					Amounts not included in the election expenses	
			Election expenses						
			Publicity	Goods and services	Rental of premises	Travel and meals			
1		\$							
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21	Add up (lines 1 to 20)								
	Expenses incurred, but not claimed	Date of claim (if known)							
22									
23									
24	Add up (lines 22 and 23)	* Append a cheque payable to the school board for the amount of the expenses incurred, but not claimed	*						
25	Add up (lines 21 and 24)		\$	\$	\$	\$	\$	\$	\$
Election expenses (Tally the amounts of the four columns)								Total G	
\$									
Total F									
Limit of election expenses								\$	



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RETURN OF ELECTION EXPENSES (cont.)

Contested claims		
Name and address of supplier	Reason for contesting	Amount
_____	_____	
_____	_____	
_____	_____	
_____	_____	

Declaration of the authorized candidate

I, _____
Surname
Given name

_____ Address

declare the following :

1. All the election expenses that I incurred or authorized are entered on the return of election expenses and were incurred pursuant to the requirements of the act. All claims received no later than the sixtieth day following that set for the poll were paid, except those which I have contested and declared above.
2. The information found in this report / this return is true, accurate and complete.

Signature of the authorized candidate

at _____ this _____