



# Directive D-S-5

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## **Additional financial return of an authorized candidate**

Reference: Act respecting school elections (Sections 209 and 209.3)

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### **PURPOSE**

The purpose of this directive is to prescribe the form “Additional financial return of an authorized candidate”.

### **CONTENT**

The additional financial return of an authorized candidate must be filed using Form DGE-5803, entitled “Additional financial return of an authorized candidate”.

To be admissible, the “Declaration of the authorized candidate” section must be duly completed.

### **ADDITIONAL REQUIREMENTS**

In accordance with Section 206.56, every authorized candidate is required as of December 31st of the year following the year of the polling day, to have paid off all debts arising from his election expenses pursuant to the Act.

Furthermore, in accordance with Section 209.33, an authorized candidate who was elected and who, on December 31st of the calendar year following the year in which polling day occurred, has not paid all the debts arising from his election expenses loses the right to attend as a member the sittings of the council of commissioners of the school board from that date and until such time as he has paid off all of said debts and has transmitted a financial report showing such payment. This loss also entails the loss of the right to attend as a member, the sittings of any board, committee or commission as specified under Section 209.28.

As a result, the additional financial report of such candidate must be filed with the director general of the school board no later than December 31st of the calendar year following the year in which polling day occurred. Otherwise, the candidate loses, as of that date, the right to attend, as a member, the sittings of the council of commissioners and any board, committee or commission as specified under Section 209.28.





# Directive D-S-5



LE DIRECTEUR GÉNÉRAL  
DES ÉLECTIONS DU QUÉBEC

DGE-5803-VA (13-04)  
An Act respecting school elections  
Chap. XI, section 209.3

## Additional financial return of an authorized candidate

Une version française du formulaire est disponible sur demande

<b>Identification</b>									
Name of the school board						Date of the election			
						Year	Month	Day	
Name of the candidate				Period			Year		
				From	Year	Month	Day	To	Year
							Month	Day	
<b>Financial Institution</b>									
Name of the institution where the collected sums have been deposited									
Address of the institution								Account No.	
<b>INCOME STATEMENT</b>									
1. CASH ON HAND, BEGINNING OF PERIOD (according to the previous report)						\$ <input style="width: 100px;" type="text"/>			
<b>Part 1 - Cash received</b>									
2. Reimbursement of election expenses by the school board						\$ <input style="width: 100px;" type="text"/>			
3. Contributions of \$100 or more (section 1, total A)				<input style="width: 50px;" type="text"/> number of contributors		<input style="width: 100px;" type="text"/>			
4. Contributions of less than \$100				<input style="width: 50px;" type="text"/> number of contributors		<input style="width: 100px;" type="text"/>			
5. Sums collected at electoral activities (section 3, total D)						<input style="width: 100px;" type="text"/>			
6. Subsidiary revenues (section 3, total E)						<input style="width: 100px;" type="text"/>			
7. Other cash received (specify)						<input style="width: 100px;" type="text"/>			
8. TOTAL CASH RECEIVED (lines 2 to 7)						<input style="width: 100px;" type="text"/>			
<b>Part 2 - Cash paid</b>									
9. Amount paid back on loans (section 2, total B)						\$ <input style="width: 100px;" type="text"/>			
10. Interest paid (section 2, total C)						<input style="width: 100px;" type="text"/>			
11. Sums remitted to the director general of the school board (s. 209.6)						<input style="width: 100px;" type="text"/>			
12. Other cash paid (specify)						<input style="width: 100px;" type="text"/>			
13. TOTAL CASH PAID (lines 9 to 12)						<input style="width: 100px;" type="text"/>			
14. CASH ON HAND AT THE END OF THE PERIOD (lines 1 + 8 - 13)						\$ <input style="width: 100px;" type="text"/>			
<b>Declaration of the authorized candidate</b>									
<p>I, _____, state that the information provided in this report is true, accurate and complete.</p> <p style="text-align: center; margin-left: 100px;">Surname <span style="margin-left: 200px;">Given name</span></p> <p>_____</p> <p style="text-align: center; margin-left: 100px;">Date <span style="margin-left: 200px;">Signature of the authorized candidate</span></p>									



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## FINANCIAL REPORT (cont.)

### Section 1 - List of electors whose total contributions is \$100 or more

Surname and given name of the elector (in alphabetical order)	Domiciliary address	Receipt			
		Date	Nº	Amount	
<b>Total A</b>					

### Section 2 - Loans

Name and address of the lender	Date	Rate	Opening balance	Amount repaid	Interest paid	Closing balance
<b>Total B</b>					<b>Total C</b>	

### Section 3 - Sums collected during electoral meetings and rallies

Date and location	Nature of the activity	Admission fee	Sums collected		Subsidiary revenues
			with receipt *	without receipt	
<b>Total D</b>				<b>Total E</b>	

\* Carry over in section 1 or to line 4, page 1.