

Financing and expenses of an authorized candidate belonging to a recognized team (ticket)

Reference: Act respecting school elections
Sections 63, 64, 206.6, 206.18, 206.22, 206.28, 206.30, 206.34, 206.38, 206.39,
206.49 and 206.50

PURPOSE

Under the *Act respecting school elections*, candidates with a common interest can join forces on a team recognized by the returning officer of the school board. The team, through its leader, must agree to submit an application for recognition in writing to the returning officer within the prescribed deadline.

Unlike an elector or candidate, however, a recognized team (as recognized by the returning officer) cannot be authorized to solicit and receive contributions, incur expenses or contract loans.

Authorized candidates on the same team may, nevertheless, under certain conditions, designate the same person in writing to solicit and receive contributions and incur common expenses related to their election campaign.

CONTRIBUTIONS

Under Section 206.22 of the *Act respecting school elections*, contributions, whether in the form of money, good or services, may only be solicited by an authorized candidate personally or by persons so designated in writing by the candidate.

Authorized candidates on the same team may designate the same person to solicit and receive contributions (see schedule). This person, when receiving a contribution, must ask the contributor to specify which authorized candidate the contribution is intended for and must issue a corresponding receipt to the contributor. Money contributions collected by the designated person must be deposited in the election fund of each candidate concerned. To this end, each candidate is responsible for opening their own separate bank account.

A recognized team may not contribute goods or services to its authorized candidates. If it provides goods or services to the latter, a claim must be submitted to the candidate(s) concerned for the value of such goods or services.



Directive D-S-13

ELECTION EXPENSES

Authorized candidates on the same recognized team may together incur common election expenses. Each candidate may designate the same person to incur election expenses on his or her behalf. To this end, a power of attorney signed by all of the candidates must be completed and enclosed with the various reports (see schedule).

An expense is considered to be a common expense when it is related to the mission of the recognized team or to the presentation of its election platform. The cost of the expense is attributable to all of the authorized candidates on a team or to a group of candidates owing to the common purpose of the expense.

When the authorized candidates of a team share common expenses and one of the team members is running for the position of school board chair, 50% of the common expenses shall be attributable to the school board chair candidate and the other 50% to the other team members, who are running for commissioner positions. The second half of the common expenses shall be shared equally among the latter candidates.

When the authorized candidates of a team share a common expense and none of the team members are running for the school board chair position, the common expense shall be shared equally among the candidates.

The related claim, however, must be submitted on behalf of the candidates who authorized the expense. Payment of the claim may be made by the person designated by all the candidates, and made from the amounts provided to this person by each of the authorized candidates.

Any common advertising must name the printer and the producer, where applicable, and must also include the following mention: "Authorized by..." (names of all candidates who authorized the advertising expense).

ELECTORAL ACTIVITIES

A) Revenue:

Authorized candidates on the same recognized team may appoint in writing a person to be responsible for organizing an electoral activity. Such person will be required to produce an activity report (see the activity report model in the schedules of the *"Guide for the authorized candidate"*).

When the entrance fee to an electoral activity is more than \$60, it must be treated like any other contribution.

When the entrance fee to an electoral activity is equal to or less than \$60, it may be considered a contribution or not considered a contribution (for more information on this, see the *"Guide for the authorized candidate"*).



Directive D-S-13

When the entrance fee is not treated as a contribution, no receipt may be issued to the contributor. In this case, the entrance fee is considered activity revenue without a contribution receipt. To manage this aspect, the person responsible for the activity must establish a list of the names and addresses of the persons (natural or legal) paying entrance fees. This list must, without fail, be submitted along with the activity report produced for the electoral activity.

Amounts collected as activity revenue without a contribution receipt must be remitted and shared using the same calculation method as in the preceding section of this directive, namely, 50% for the candidate running for the position of school board chair and 50% shared equally among the other members of the team running for commissioner positions.

This breakdown method must also be applied, where applicable, to any subsidiary revenue collected during electoral activities (for more information on subsidiary revenue, see the "*Guide for the authorized candidate*"). In addition, each candidate will be responsible for ensuring that the total amount collected (activity revenue) for all financing activities attributable to the candidate does not exceed **3%** of total contributions received during the period covered by the financial report, as stipulated in Section 206.18 (6).

B) Expenses:

All expenses arising from an electoral activity must always be broken down the same way as the other election expenses, namely 50% attributable to the school board chair position candidate and 50% shared equally among the other team members running for commissioner positions. These expenses must be paid by the authorized person from the amounts provided to such person by each of the authorized candidates. The use of a petty cash fund is also allowed for minor expenses arising from an electoral activity (for more information on petty cash, see the "*Guide for the authorized candidate*").

LOANS

It is impossible for a recognized team to contract a loan for the benefit of a team member (authorized candidate), as well as to stand surety for a loan or to make a loan to such candidate.



Directive D-S-13

SCHEDULE POWER OF ATTORNEY

We, the undersigned, _____ domiciled at _____
(Name of authorized candidate) (Address)

_____ domiciled at _____
(Name of authorized candidate) (Address)

_____ domiciled at _____
(Name of authorized candidate) (Address)

_____ domiciled at _____
(Name of authorized candidate) (Address)

_____ domiciled at _____
(Name of authorized candidate) (Address)

_____ domiciled at _____
(Name of authorized candidate) (Address)

_____ domiciled at _____
(Name of authorized candidate) (Address)

_____ domiciled at _____
(Name of authorized candidate) (Address)

candidates holding valid authorization for the school board: _____
(Name of school board)

_____ and members of the recognized team: _____
(Name of team)

_____ hereby designate _____
(Name of person)

domiciled at _____
(Address)

to canvass and collect contributions on our behalf
and/or

to incur expenses on our behalf

During the period _____ to _____
(Year/Month/Day) (Year/Month/Day)

Signed in _____ on _____
(Municipality) (Year/Month/Day)

(Signature of authorized candidate) (Signature of authorized candidate)

(Signature of authorized candidate) (Signature of authorized candidate)

(Signature of authorized candidate) (Signature of authorized candidate)

(Signature of authorized candidate) (Signature of authorized candidate)



Directive D-S-13

ACCEPTANCE

I, the undersigned, _____ domiciled at _____
(Given name and family name) (Address)

_____ accept the power of attorney granted to me by all the

authorized candidates of the recognized team: _____
(Name of team)

_____ on _____
(Signature) (Date)